

History & Heritage Board 2016 Annual Report

2016 Board Members

Tiffany Villigan, Secretary	Position 1	Expires 12/31/17
Steve LaFond, Chair	Position 2	Expires 12/31/17
Vacant	Position 3	Expires 12/31/18
Vacant	Position 4	Expires 12/31/18
Jeanne Rogers	Position 5	Expires 12/31/16
Gary Ottman	Position 6	Expires 12/31/16
Cheri Ryan, Vice Chair	Position 7	Expires 12/31/16
Councilmember Shirley Sutton	City Council Liaison	

History & Heritage Board (HHB) and the Annual Report

The Lynnwood HHB was established on August 10, 2015 (Ordinance No. 3150). Ordinance No. 3150 repealed Ordinance 2445 related to creation of the former Historical Commission which took effect June 1, 2003. Lynnwood Municipal Code Title 2, Chapter 2.30 provides the general organizational and procedural provisions.

The HHB serves as an “advisory body” to the City of Lynnwood. The Board’s duties include advising and making recommendations to the Mayor, City Council, staff and other Boards and Commissions in the City of Lynnwood with regard to historical, cultural, and heritage recognition, promotion and preservation activities of historic sites, buildings, artifacts, and parks; partnering on exhibits, events and operations of Heritage Park and the Interurban Trail; and performing such other duties as the mayor or council may direct.

This Annual Report provides a summary of the HHB’s work during the year, including significant discussion issues, actions and recommendations. It is intended primarily for the Mayor and City Council, but may also be of interest to other commissions, organizations and individuals who may have an interest in history, heritage, and culture.

The Board’s Mission is “Connecting community members to the history and heritage of Lynnwood to build a positive sense of place” by:

- Collaborating with community partners to collect and promote the history and heritage of Lynnwood.
- Recognizing history and heritage sites through signage, markers, historic registry and interpretive information.
- Advocating to preserve nature, parks, sites, buildings, and artifacts, and for City policies and legislations that are informed by an understanding of history and heritage.

Commission members attended various meetings throughout the year to advocate for department initiatives.

Monthly Summary of Activities and Accomplishments

January 13, 2016

- ✓ Special joint boards and commissions meeting
- ✓ Heard presentation of 10-year Parks, Arts, Recreation, and Conservation (PARC) Comprehensive Plan.

February 9, 2016

- ✓ Approved by-law updates
- ✓ Approved 2015 annual report
- ✓ Discussed board's strategic plan and market-defining story
- ✓ Discussed Interurban Trail Improvement Master Plan

April 12, 2016

- ✓ Discussed details of summer Heritage Park Open Houses
- ✓ Worked on board's strategic plan by defining our audiences, creating our mission statement, and setting project priorities
- ✓ Discussed Interurban Trail Improvement Master Plan

June 14, 2016

- ✓ Dedicated cedar tree plaque on the west side of the Lynnwood Library.
- ✓ Mayor's annual visit: Discussed future Veterans Museum, sister city, process for 2017-18 budget.
- ✓ Discussed marketing for future Heritage Park Open Houses, including possible name changes for the open houses
- ✓ Discussed Interurban Trail Improvement Master Plan

August 9, 2016

- ✓ Recapped the Heritage Plan presented to city council
- ✓ Discussed opportunity to create historical exhibits at Senior Center
- ✓ Discussed ideas of using LEGO builds and kits to energize our events
- ✓ Discussed vinyl wraps of traffic signal boxes, and identifying historical significant locations near the boxes.
- ✓ Approved name change of "Heritage Park Open Houses" to "History & Heritage Day Tours" in 2017
- ✓ Approved day change for the History & Heritage Day Tours to second Saturday of June, July, August, and September in 2017

October 11, 2016

- ✓ Approved recommendations to changes of By-Laws and LMC ordinance for HHB
- ✓ Approved forming Interurban Trail Committee, and Program & Event Committee, and Ad Hoc Committee for historical exhibit at Senior Center
- ✓ Discussed possible historical photos for wrapping signal boxes located at 40th Ave W and Alderwood Mall Blvd
- ✓ Discussed the 2017-18 budget and the Healthy Communities request.

- 95 ✓ Selected Chair LaFond to represent the board to advocate for the Healthy Communities
96 budget request
97
98 **December 13, 2016 (no quorum)**
99 ✓ Discussed possible activities for History & Heritage Day Tours